

# Official Document

In accordance with the **French Labour Code** and the **French Law on the fight against concealed work**, Bpifrance must collect a set of documents from its suppliers and check them.



## EXPECTED DOCUMENT

**Before starting any business relationship**, Bpifrance needs to receive the following documents:

- Official document justifying that your company is **duly registered** under the laws of the country your operating in, **is still operating** and is **not subject to insolvency proceedings (mandatory)**;
- Official document justifying that your company is **compliant** with :
  - its obligations towards the national collecting department of employer contributions, has no arrears for the last 6 months and mentioning the numbers of employees of the company as well as the last statement transmitted to the collecting department of employer contributions.
  - its obligations toward Tax Administration (proof of tax payment certificate)
- The list of **foreign employees** with a work permit and your intra-community VAT number (only those who will work within the context of the contract concluded with Bpifrance)
- Professional **liability insurance** (Business or professional insurance policy) or a liability release agreement



## PARTICULAR CASE

If these documents **do not exist under the laws applicable** to your country (except the mandatory **registration document**), the others official documents are replaced by a declaration on the candidate's or tenderer's honour as follow:

*“I, the undersigned Mr/Mrs XXXXXXXXX acting for myself/in the capacity of XXXXXXXXX on behalf of the company XXXXXXXXX certify on the honor and confirm in all conscience that the products and/or the services sold to Bpifrance are executed with the up to-date respective country's labor law, tax, social obligations and in compliance with all rules and regulations in force in France.”*



**Any question ?** Please refer to your Bpifrance contact