

# Welcome !

You have been approached as a potential supplier for Bpifrance. You will now have to register on our suppliers' referencing [platform](#). **Consequently, only this referencing will allow you to collaborate with Bpifrance.**

You will find below a summary of the documents to be filled in and/or transmitted throughout your referencing.

If the **amount of the contract provided by your company is less than 5,000 €**, please refer to **page 3**. If you are a **Natural Person**, please refer to **page 4**.



# How to register your company as a Bpifrance **Simple Activity** foreign supplier ?

You have been approached as a potential supplier for Bpifrance. You will now have to register your company on our suppliers' referencing platform. **Consequently, only this referencing will allow you to collaborate with Bpifrance.**



## Why do I have to register my company ?

To be a part of the Bpifrance's suppliers and build a relationship of trust. **Together**, we will become more efficient.



- ☆ **To facilitate your payment terms**
- ☆ **Your visibility will be increased among Bpifrance prescribers**
- ☆ **A unique and secure space to meet regulatory obligations**

## How can I register my company ?

You have been chosen by our prescriber, you will now have to transmit us some information. **You will receive an e-mail** specifying the necessary documents, login, and password. Gather your documents and then log on to our supplier platform.



As a « **simple activity** » supplier, we need...

- ↳ **Official document** justifying that your company: ★
    - is duly registered under the laws of the country where operating (**mandatory**), is still operating and is not subject to insolvency proceedings;
    - is compliant with its obligations towards the national collecting department of employer contributions, has no arrears for the last 6 months and mentioning the numbers of employees of the company as well as the last statement transmitted to the collecting department of employer contributions;
    - Its obligations toward Tax Administration (proof of tax payment certificate);
    - The list of foreign employees with a work permit and your intra-community VAT number;
    - Professional liability insurance (Business or professional insurance policy ) or a liability release agreement
  - ↳ • A certificate **from the bank** confirming that the IBAN account is owned by your company and a RIB (bank account identity)
    - Your country of bank domiciliation
    - The country in which your turnover is generated
- ★ **If these Official documents do not exist under the laws applicable to you, the documentary evidence is replaced by a declaration on honour, available in your Pack.**



**Any question ?**  
Please refer to your Bpifrance contact

# How to register your company as a Bpifrance Simple Activity supplier, **contract less than 5k€ ?**

You have been approached as a potential supplier for Bpifrance. You will now have to register your company on our suppliers' referencing platform. **Consequently, only this referencing will allow you to collaborate with Bpifrance.**



## Why do I have to register my company ?

To be a part of the Bpifrance's suppliers and build a relationship of trust. **Together**, we will become more efficient.

Welcome to the Procurement portal

**bpi**france  
SERVIR C'AVENIR

Welcome to the Group Purchasing Portal.

IDENTIFICATION

Lost your password?

Help Desk  
bpifrance@neqo.eu



**To facilitate your payment terms**



**Your visibility will be increased among Bpifrance prescribers**



**A unique and secure space to meet regulatory obligations**

## How can I register my company ?

You have been chosen by our prescriber, you will now have to transmit us some information. **You will receive an e-mail** specifying the necessary documents, login and password. Gather your documents and then log on to our supplier platform.

As a « **simple activity** » supplier with an amount of contract less than 5Keuros, we need...

↳ • A certificate **from the bank** confirming that the IBAN account is owned by your company and a RIB (bank account identity)

↳ • Your **country** of bank domiciliation  
• The **country** in which your turnover is generated



**Any question ?** Please refer to your Bpifrance contact

**Foreign supplier only**

# How to register your company as a Bpifrance **Natural Person** supplier ?

You have been approached as a potential supplier for Bpifrance. You will now have to register on our suppliers' referencing platform. **Consequently, only this referencing will allow you to collaborate with Bpifrance.**



## Why do I have to register?

To be a part of the Bpifrance's suppliers and build a relationship of trust. **Together**, we will become more efficient.



- ☆ **To facilitate your payment terms**
- ☆ **Your visibility will be increased among Bpifrance prescribers**
- ☆ **A unique and secure space to meet regulatory obligations**



## How to register myself as a natural person supplier ?

You have been chosen by our prescriber, You will now have to transmit us some information. **You will receive an e-mail** specifying the necessary documents, login and password. Gather your documents and then log on to our supplier platform.

- ↳ • A certificate **from the bank** confirming that the IBAN account is owned by your company and a RIB (bank account identity)
- Your country of bank domiciliation
- The country in which your turnover is generated

- ↳ • A **declaration on your honour** with a company headed paper that mentioning that ou fully respect the labor law in your country and that you are in accordance with the legislation. This declaration is available in your Pack.

